Government of Andhra Pradesh
Commissionerate of Collegiate Education

Academic & Administrative Audit (AAA) – 2022 - 2023

FORMAT – I (COLLEGE PROFILE)

PART- A

1. Name of the College and Address : **GDC, Rajam, Vizianagaram Dist**.
URL of Website : **www.gdcrajam.ac.in**
E- Mail : **gdc.rajam@gmail.com**
Phone number : **8790607303**

2. Vision & Mission : **Jnanam Jyothi Swaroopam**

3. Name of the Principal, email, and mobile Number

Dr. P. SWAPNA HAINDAVEE, gdc.rajam@gmail.com, 8790607303

4. Name of the Vice-Principal, email, and mobile Number

Dr. K. PRASADA RAO, kandiprasadarao@gmail.com, 9440444672

5. Name of the IQAC Coordinator, email, and mobile Number

Dr. B. VENUGOPAL RAO, venni.radhi@gmail.com, 9490970818

6. * Name of the Academic Coordinator, email, and mobile Number

Dr. P. SURYA RAO, pidugusuryarao9@gmail.com, 9000039074

7. Year of Establishment : **2014**

8. UGC 2(f) and 12 B status (certificates to be verified) : **Applied for 2(f)**

(In Progress)

9. Autonomous status : **No**

If yes, Since_____

10. RUSA status : **No,**

We are Conducting Classes in the Govt Junior College Campus

11. College land and Plan details /documents : **Yes**

12. Affiliation status (certificates to be verified) : **Permanent**

13. AISHE Status : **C-55308**

14. NAAC Status : **Followed by NAAC**

norms (No Own Building)

a) Previous NAAC Cycle date and Month

b) Date of Expiry

c) Previous Grade and CGPA (certificates to be verified)

15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled
	Not Applicable	**Not Applicable**

<u>Action taken report to be attached</u>

16. Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented
28	**7**

<u>Action taken report to be attached</u>

17. NIRF Rank (if any) : **IR-1-0-c-c-55308,** Year : **2022**

18. ISO Certification : **No** Year :

19. Awards & Achievements for the institution during the current Academic Year with details : (**Best Principal Award by District Collector, Vzm.**)

PART-B

1. No of Programmes Offered by the College:

Year	2022-23	List Of Programmes	2023-24	List Of Programmes
Number of Programmes	**4**	**B.A (H.E.P),** **B. Com (General),** **B.Sc. (M.P.C),** **B.Sc. (C.B.Z)**	**4**	**B.A (Honors)** **Economics - EM,** **B. Com (Honors)** **General - EM,** **B.Sc. (Honors)** **Mathematics - EM,** **B.Sc. (Honors)** **Zoology - EM.**

2. No of Value Added Courses introduced (last two years)

Year	2021-22	List Of Courses	2022-23	List Of Courses
Number of Value Added courses	**0**	**0**	**0**	**0**

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular	12	10	2
PTL	0	0	0
Contract	0	2	0
Guest	0	1	0
Total	12	13	0

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular	10	4	8	10
PTL	0	0	0	0
Contract	2	1	0	2
Guest	1	0	0	0
Total	13	5	8	12

1. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
1	1	1	0
		1 (Supernumerary post)	
Total	1	2	0

2. Student strength particulars

   a) During the last two years

Year	2021-22			2022-23		
No. of students	I	II	III	I	II	III
	208	231	216	80	150	161

3. No of students appeared in the final year exams during the last two years

Year	2021-22			2022-23		
Programme wise	Appeared	Passed	%	Appeared	Passed	%
B.A	36	32	88.88	39	33	84.61
B. Com	45	42	93.33	47	37	78.72
B.Sc	75	48	64	71	45	63.38
Total	156	122	78.20	157	115	73.24

4. Teacher – student ratio (Current Year)   :   **1:26**

5. Infrastructure details (Physical and Academic facilities of Criterion-IV)

i.	Total no of class rooms	: **6**
ii.	Total no of laboratories	: **0**
iii.	Total no of digital classrooms	: **0**
iv.	Total no of virtual classrooms	: **0**
v.	Total no of ICT enabled classrooms	: **0**
vi.	Total no of studios	: **0**
vii.	Total no of Computers, Student-Computers Ratio	: **2**
viii.	Total no of printers	: **2**
ix.	Total no of scanners	: **2**
x.	Total no of Xerox facility	: **0**
xi.	Total no of Wi-Fi routers	: **1**
xii.	Internet Bandwidth	: **20MBPS (Unlimitted)**
xiii.	Seminar halls	: **0**
xiv.	Auditorium	: **0**
xv.	Details of sports facilities	: **GROUND**
xvi.	Gymnasium (No of stations)	: **0**
xvii.	Rooms for administration	: **1**
xviii.	Water – RO facility	: **Yes**
xix.	Toilets for staff (Men/Women/Differently abled)	: **1**
xx.	Toilets for students (Men/Women/Differently abled)	: **5**
xxi.	Divyangan friendly facilities (Ramps/Lifts/Softwares)	: **0**
xxii.	No of fire extinguishers in the labs and corridors	: **0**
xxiii.	Solar energy details – LEDs , Green Audit Status	: **0**

xxiv. Library

- No. of Books & Journals   :   **250**
- Status of Automation   :   **0**
- E-journals   :   **0**
- Nlist subscription   :   **0**
- Internet   :   **0**

xxv.	Women's waiting hall	: **0**
xxvi.	Grievance Reddressal Cell	: **YES**, **1**
xxvii.	Health Centre	: **0**
xxviii.	ELL	: **0**
xxix.	JKC Lab	: **0**
xxx.	Computer Labs	: **0**

10. Research:
   ❖ No of collaborations / Functional MOUs

Year	2021-22	2022-23
Number of collaborations / MoUs	**15**	**10**
No. of Follow Up activities	**-**	**-**

❖ No of publications in UGC – CARE listed journals

Year	2021-22	2022-23
Number of Publications	**12**	**9**

❖ No of start-ups

Year	2021-22	2022-23
Number of start-ups	-	-

❖ No of patents

Year	2021-22	2022-23
Number of patents	**2**	-

❖ No of Research Guides

Year	2021-22	2022-23
Number of Research Guides	-	**1**

❖ No of Research Scholars

Year	2021-22	2022-23
Number of Research Scholars	-	-

❖ No of Major/ Minor Research Projects

Year	2021-22	2022-23
Number of Major RPs	-	-
Number of Minor RPs	-	-

❖ Incubation Centres : **No**

❖ Consultancy offered : **No**

Area	Organization (MoU)	Revenue Generated
	-	-

11. Policies prepared and implemented : **No**

12. No. of committees appointed (Provide links of meeting minutes & reports): 24

13. Extension activities (Current year)

    a) No. of Extension activities in the Neighborhood for social and holistic development: **Community Service Projects**

    b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC: **18**

    c) No of Extension activities in collaboration with government agencies: **05**

    d) No of Extension activities in collaboration with Non-Governmental Organizations: **05**

14. Feedback, Student Satisfaction Survey mechanism adopted   :   **Yes**

15. Alumni Association – involvement and activities   :   **Yes**

    No. of meetings conducted: **03**

16. Awards and achievements-current year (to be verified) -

    ❖ Students   :   **2**

    ❖ Staff   :   **2**

17. Total no of scholarships and free ships (Current Year):   **215**

    Total Amount in Rs/- :

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	**10**
Non –Teaching	**8**

19. Trainings conducted by JKC for competitive exams during the last two years

    Training: **No JKC Facility in our college**

Year	2021-22	2022-23
Number of students registered	-	-
Number of students trained	-	-
a. from your GDC	-	**2 (Unnati)**
b. from other colleges	-	-

Placements:

Year	2021-22	2022-23
No. of companies visited the campus	1	1
Number of students Placed	5	9
a. from your GDC	-	2
b. from other colleges	-	-

CSP:

Year	2021-22	2022-23
No. Of Students Participated in CSP		
B.A	28	13
B. Com	48	28
B.Sc.	74	34

Internship:

Year	2021-22	2022-23
No. of Students completed Internship		
B.A	42	28
B.Com	50	50
B.Sc.	77	73

Type of Internship:

Year	2021-22	2022-23
Total No of Physical Internship	169	151
Total No of Online Internship	-	-
Total No of Paid Internship	-	-

20. Student Support and Progression

A. Students Progression to Higher Education (Programme wise)

Year	2021-22	2022-23
Number of students		
a) B.A	2	3
b) B.Com	1	2
c) B.Sc.	6	4

B. Employment (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	3	2
b) B.Com	2	3
c) B.Sc.	-	3

C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A	-	-
b) B.Com	-	-
c) B.Sc.	-	-

21. Grants/funds received from (in Lakhs/Rs.)

    A. Government   : **Nil**

    B. Non-governmental bodies   : **Nil**

    C. Individuals/ Philanthropists   : **Nil**

    D. CSR   : **Nil**

    E. Budget allocated for Infrastructure : **Nil**

    F. Expenditure for Books & Journals : **Nil**

    Budget Sanctioned   : **Rs. 8000/-**   Utilized   : **Rs 0**

22. Governance and Leadership

    ❖ Institutional Perspective Plan (Next two years)

    ❖ No of policies developed by the Institution and details

          1. **Introduce New Courses**

          2. **Attempt to shift to the own campus**

          3. **Introduce Add on, and Market orient courses**

          4. **We are pursuing to procure more funds from philanthropists.**

23. Contribution of IQAC

    ❖ Incremental changes during the last two years

    Fulfilled the Regular Lecturers and office Staff.

24. Best Practices of Institution

    1. Prayer

    2. Student Study Projects

25. Evaluative Reports of the Departments   : **Yes**

26. For Autonomous Colleges

    A. Academic Council

    - Last Academic Council meeting date

    - Major decisions for enriching curriculum/Academics

    B. Controller of Examinations

    - Examination reforms proposed and implemented

    - CIA

    - Mechanism for addressing grievances

    - Mechanism for transparency in setting up of Question papers

    - Mechanism for appointing examiners

    - Mechanism adopted to ensure the security of information

    - COE expenditure report with details

      C. Board of Studies
- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

      D. Governing Body
- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website)   **: Yes**
28. College Magazine (to be uploaded on the college website)   **: Yes**
29. Monthly News Letters (to be uploaded on the college website)   **: Yes**
30. Departmental meeting Minutes Registers (to be verified)   **: Yes**
31. Reports of various committees (to be verified)   **: Yes**
32. CPDC/Finance Committee Meeting Minutes Registers (to be verified)   **: Yes**
33. Implementation status of Biometric Attendance and
    TLP Reports (to be verified)   **: Yes**